



REPUBLIC OF NAMIBIA

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MINISTRY OF MINES AND ENERGY



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**SC/RP/15-06/2023): JOINT VENTURE PARTNER TO TAKE OVER THE OPERATIONS OF THE NOORDOEWER SLATE TILES PROJECT, NOORDOEWER SETTLEMENT, //KARAS REGION**

**1. Project Background**

1.1. The Small-Scale Mining Division in the Ministry of Mines and Energy has been operating a **slate processing project** at Noordoewer in //Karas region in order to create employment opportunities for that community. The plan has been to hand over the project to the community to run it after sustainability has been achieved.

1.2. Attaining sustainability has been challenging and requires individuals/companies with proven expertise in business development and management. The Ministry is therefore, on behalf of **!Gariep Small Miners Association** inviting individuals/companies with proven capabilities to express their interest to participate in the Bidding Process for the Joint Venture partner, who will take over the operations of the **Noordoewer slate tiles project** at Noordoewer Settlement, //Karas region.

The joint venture partner will oversee the planning, day-to-day operations of the project, administration, monitoring, payment of workers and utility costs. The partnership is expected to also bring expertise and practical project management skills to the table.

**2. Qualifying criteria**

- 2.1. Letter of interest clearly indicating the project reference and detailed company organizational structure/information.
- 2.2. Professional Qualifications in one or more of the following disciplines: Project Management, Economics or Marketing.
- 2.3. At least two similar projects successfully executed in the last 10 years or currently under execution.
- 2.4. Indicate quality control and assurance practices currently in place in the execution of similar work.
- 2.5. Provide detailed project plan and execution methodology.
- 2.6. Provide company's audited financial statements (Statement of Financial Position, Statement of Profit and Loss & other comprehensive income, Statement of Cash Flow) for the last 2 (two) years. The latest financial statements should not be older than 12 months on the date of submission of response to Expression of Interest.

**3. The experience of the key staff in the joint venture must be demonstrated through provision of the following documents:**

- 3.1. Qualification in Project Management, Economics or Marketing.
- 3.2. Completion certificates/letters from previous clients to demonstrate experience in similar projects.
- 3.3. Copies of qualifications must be certified by a commissioner of oath.
- 3.4. Any supplementary information.

**NB:** All interested bidders **must** attend the mandatory **project site meeting** (at Noordoewer Settlement) scheduled from **29 August 2023 to 01 September 2023** from **08h00 – 17h00**, before submitting their documents to the Ministry of Mines and Energy. Potential Bidders may visit the project site on any of the four days. For enquiries, please contact Mr. Linus Kashungu at: 0612848165/0812311587. Submissions of the proposal can be done before or on **18 September 2023 at 10:00 am** at Private Bag 13297, 6 Aviation Road, Windhoek, or hand delivered at Ground Floor, Block F1, Room F1 005.